

## OFFICE INFORMATION

**District Administrator:** Tim Wholf

**Unit Supervisors:** Valerie Mouton  
Jim Standridge

**Clerical Supervisor:** LaDonna Bush

**Probation and Parole Officers:**

Melanie Austin	Darrel Christman
Stacey Kimmi	Kim Kras
Gary Lind	Patricia Meade
Rue Miller	Jesus Resendiz
Cathy Scharz	Barb Schnepf
Stephanie Sharp	Anne-Marie Still
April Traylor	Carmen Williams
Nicole Williams	

**Office Support Staff:**

Julie Gulledge	Jami Hill
Victoria Tanner	Diane Tucker

**Office Hours: Monday – Friday**  
**8:00 AM to 5:00 PM**

**Emergency After Hours**  
**Telephone Number:**  
**1-888-869-3195**

## MISSION STATEMENT

*The Missouri Board of Probation and Parole, as an essential part of the criminal justice system, is to provide for the professional assessment and release of offenders and their supervision in the community, using appropriate treatment, sanctions, and controls, with the primary consideration being promotion of public safety.*

### Your Probation and Parole Officer

(Staple Business Card Here)

## Missouri Department of Corrections

### Board of Probation and Parole



### DISTRICT 4B

1305 Locust, 1<sup>st</sup> Floor  
Kansas City, MO 64106



Telephone: 816.881.4315

Fax: 816.221.0046

[www.doc.mo.gov](http://www.doc.mo.gov)

## DISTRICT PROGRAMS

***Booking Officer*** - One officer works closely with the courts and local attorneys in booking institutional bed dates for clients with upcoming court dates. Court personnel may contact the officer to request placement in the various institutional bed-based programs.

***Deferred Prosecution*** – The Deferred Prosecution program is intended for first time non-violent, felony offenders charged with property crimes. Referrals are made to the program from the prosecuting attorney's office, whereas clients are assessed for placement into the year-long program. If the client successfully completes the program, the charges are dismissed against them.

***Interstate Compact*** – The Interstate Compact Unit is responsible for monitoring supervision of clients convicted in Jackson County, Missouri, but residing in another state. Once an individual is placed on supervision by a division of the court, they report to an interstate officer who processes paperwork in attempt to have the supervision transferred to another state. The officers are responsible for working in conjunction with the other states to ensure compliance by the client.

## DISTRICT PROGRAMS (cont.)

***Sentencing Assessment Reports*** – The SAR Unit is responsible for conducting all investigations ordered by the court to assist the judge with appropriate sentencing alternatives. The officers assigned to this unit are responsible for meeting with clients, significant others, employers, treatment providers, etc., to obtain and verify pertinent information.

***Violator Unit*** – The Violator Unit is responsible for interviewing clients who have absconded from supervision and are incarcerated in the Jackson County Detention Center. The officers assigned to the unit work closely with the last supervising officer to determine appropriate recommendations. The officers then attend court hearings on the cases they handle. Officers assigned to this unit are often viewed as "liaisons" to the various court divisions.

***Office Support Unit*** – The Office Support staff are responsible for the opening and processing of all new probation cases from the Jackson County Court divisions. This unit runs complete criminal histories on all clients, enters all required information into the department's computer system, and prepares a case file to be forwarded to the supervising district.

## COMMUNITY RESOURCES

District 4B works closely with various members of the criminal justice system in Jackson County and surrounding areas. The following are addresses and Internet sites which may prove beneficial.

### **Jackson County Courthouse**

415 East 12th Street  
Kansas City, MO 64106  
816-881-3602

308 West Kansas  
Independence, MO 64050  
816-881-1619  
[www.16thcircuit.org](http://www.16thcircuit.org)

### **Jackson County Criminal Records**

Criminal Justice Building  
1315 Locust, 1st Floor  
Kansas City, MO 64106  
Phone: 816-881-4351

### **Jackson County Detention Center**

1300 Cherry Street  
Kansas City, MO 64106  
(816) 881-4200  
[www.jacksongov.org](http://www.jacksongov.org)

**Casenet** – [www.courts.mo.gov/casenet](http://www.courts.mo.gov/casenet)

**Missouri Sentencing Advisory Commission** - [www.mosac.mo.gov](http://www.mosac.mo.gov)